

UTILITIES SERVICE BOARD MEETING
February 7, 2005

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Alisa Brown, Dick Eherenman, Jeff Ehman, Sam Vaught, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Steve Saulter, Jane Fleig, Mike Hicks, Tom Staley, and Penni Sims. Also present: Joe Teusch and Becky Riano representing Greeley and Hansen, Chris Gale representing HNTB, Donnie Ginn representing Black & Veatch, Ben Beard representing Gentry Development, and Steve Emery and Ann Parker representing Beazer Homes. (A copy of the sign-up list is attached to the minutes.)

MINUTES OF PREVIOUS MEETINGS:

EHRENMAN MOVED AND EHMEN SECONDED THE MOTION TO APPROVE MINUTES FOR THE NOVEMBER 29, 2004, DECEMBER 13, 2004, DECEMBER 27, 2004, JANUARY 10, 2005, AND JANUARY 24, 2005, MEETINGS. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (BAUER AND HENKE).

Board members Henke and Bauer arrived at the meeting at this time.

CLAIMS:

Board members were presented with a "Corrected and Updated Claims List." (Copies of both the original and corrected lists are attached to the minutes.)

EHMAN MOVED AND BROWN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0590121 THROUGH 0590188 INCLUDING \$307,089.25 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$307,089.25 FROM THE WATER UTILITY; CLAIMS 0530067 THROUGH 0530112 INCLUDING \$423,452.01 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$423,452.01 FROM THE WASTEWATER UTILITY; AND CLAIMS 0570008 THROUGH 0570014 INCLUDING \$39,937.82 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$39,937.82 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$770,479.08.

AUTO-PAYS & TRANSFERS FOR THE MONTH OF DECEMBER, 2004:

HENKE MOVED AND BROWN SECONDED THE MOTION TO APPROVE THE AUTO-PAYS & TRANSFERS FOR THE MONTH OF DECEMBER 2004 IN THE AMOUNT OF \$566,362.04. MOTION CARRIED. 7 AYES.

PETTY CASH FOR THE MONTH OF DECEMBER, 2004:

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE PETTY CASH FOR THE MONTH OF DECEMBER 2004 IN THE AMOUNT OF \$326.74. MOTION CARRIED. 7 AYES.

APPEAL OF DENIAL OF SEWER CONNECTION – BEAZER HOMES:

Steve Emery of Bungler and Robertson and Ann Parker of Beazer Homes represented Beazer Homes in the appeal of the denial of sewer connection for Beazer Homes. This matter was referred to the Engineering Subcommittee for review. Mr. Emery and Ms. Parker will be notified of the date and time of the meeting.

UPDATE ON WET WEATHER PROGRAM:

Joe Teusch and Becky Riano of Greeley and Hansen showed a PowerPoint presentation to update Board members on the progress in the wet weather program. (A copy of the presentation is attached to the minutes.)

Board member Henke requested a copy of the overflow information for 2003 and 2004 and by dates and locations.

FUNDING REQUESTS:

S05-4900 - Blucher Poole WWTP Improvements – Phase I.

HENKE MOVED AND BROWN SECONDED THE MOTION TO APPROVE FUNDING REQUEST S05-4900 – BLUCHER POOLE WWTP IMPROVEMENTS – PHASE I. MOTION CARRIED. 7 AYES.

S05-4901 – Dillman Road WWTP Painting.

BROWN MOVED AND HENKE SECONDED THE MOTION TO APPROVE FUNDING REQUEST S05-4901 – DILLMAN ROAD WWTP PAINTING. MOTION CARRIED. 7 AYES.

AWARD OF BID FOR DILLMAN ROAD WWTP PAINTING PROJECT:

EHRENMAN MOVED AND HENKE SECONDED THE MOTION TO AWARD THE BID FOR THE DILLMAN ROAD WWTP PAINTING PROJECT TO TMI COATINGS INC. PER STAFF RECOMMENDATION. MOTION CARRIED. 7 AYES.

AWARD OF BID FOR BLUCHER POOLE WWTP CLARIFYING EQUIPMENT REPLACEMENT PROJECT:

EHRENMAN MOVED AND BROWN SECONDED THE MOTION TO AWARD THE BID FOR THE BLUCHER POOLE WWTP CLARIFYING EQUIPMENT REPLACEMENT PROJECT TO REYNOLDS PER STAFF RECOMMENDATION. MOTION CARRIED. 7 AYES.

2004 COLLECTION AGENCY REPORT:

Assistant Director Saulter presented Board members with a copy of the 2004 collection agency report. (A copy of the report is attached to the minutes.)

OLD BUSINESS:

Mike Bengtson –

Assistant Director Bengtson presented Board members with the following information:

- Process flow chart
- CD with a draft copy of the design manual

(Copies of the process flow chart and the engineering plan review and construction process are attached to the minutes. A copy of the CD is stored in the Director's office.) Mr. Bengtson also introduced Chris Gale of HNTB who updated Board members on a change order that would be forthcoming in the near future for the Monroe Low Service Pumping Improvements project. Chris Gale updated Board members on the reason that he feels the change order is necessary. Mr. Gale also presented Board members with pictures to illustrate his point. Board President Swafford stated that he felt that all projects should be more thoroughly planned in the future. He feels that it would be better to pay more in the beginning than to have so many change orders come through on an emergency basis when it is too late to negotiate parts and/or service prices from suppliers or contractors.

Tim Henke –

Board Vice President Henke inquired about why the Finance Subcommittee had not been scheduled yet. Utilities Director Murphy stated that the meeting will be scheduled and that representatives of Crowe Chizek should be present at the meeting.

Steve Saulter –

Assistant Director Saulter presented Board members with a total budget overview for December 2004. (A copy of the document is attached to the minutes.)

NEW BUSINESS:

Board member Brown advised Board members that new Senate bills #618 and 156 are of interest to municipal utilities and advised other members to check on the progress of these bills.

SUBCOMMITTEE REPORTS:

No subcommittee reports were presented.

STAFF REPORTS:

No staff reports were presented.

PETITIONS AND COMMUNICATIONS:

Tim Mayer –

Ex-officio member Mayer acknowledged the receipt of correspondence from Council Member Diekhoff regarding the work that the Utilities Department does for the City. (A copy of the correspondence is attached to the minutes.) Mr. Mayer also announced that both Tim Henke and Jeff Ehman were reappointed to the Utilities Service Board.

Tim Henke –

Board Vice President Henke inquired if anything further has been done about the location for the Utilities Department facilities. Board President Swafford stated that he and Utilities Director Murphy met with Christine Matheu. Some further information is needed from the Engineering and Accounting Departments before complete figures can be put together. Another meeting will be scheduled, and Board members will be updated on the progress in this matter.

Mr. Henke further stated that he thought the wet weather program update was one of the best he has seen while on the Board. He also stated that he would like to see such reports on all projects in the future.

ADJOURNMENT:

The meeting was adjourned at 7:07 p.m.

L. Thomas Swafford, President